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|  | | **[PROJECT NAME IN ENGLISH]** |
|  | | [building name / description] |
|  | | [Location, NB] |
|  | |  |
|  | | **[NOM DU PROJET EN FRANÇAIS]** |
|  | | [nom du bâtiment ou description] |
|  | | [localité, N.-B.] |
|  | |  |
|  | | [DTI Project Number / N° de projet du MTI] |
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| Tony K. Desjardins, ing - P.Eng., MBA  Assistant Deputy Minister / Sous-ministre adjoint  Department of Transportation and Infrastructure / Ministère des Transports et de l’Infrastructure  Buildings Division / Division des bâtiments | | |
| Direct questions on tendering process to:  Les questions relatives au processus d’appel d’offres doivent être envoyées à :  [**Constructionquestions@snb.ca**](mailto:Constructionquestions@snb.ca) | | |
| Direct questions on drawings and specifications to:  Les questions relatives aux dessins et devis doivent être envoyées à : | | |
| **[NAME & COORDINATES OF PRIME CONSULTANT]**  **projects designed in-house:**  **[DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE]**  **[BUILDINGS DIVISION]**  **[FREDERICTON, NB]** | | **[NOM ET COORDONNÉES DU CONSULTANT PRINCIPAL]**  **Projets conçus à l’interne :**  **[MINISTÈRE DES TRANSPORTS ET DE**  **L’INFRASTRUCTURE]**  **[DIVISION DES BÂTIMENTS]**  **[FREDERICTON, N.-B.]** |
|  | | |
| Attention/ à l’attention de : |  | |
| Architecture: | [Name/nom, phone # / N° de téléphone, email / adresse courriel] | |
| Structure: | [Name/nom, phone # / N° de téléphone, email / adresse courriel] | |
| Mechanical / mécanique | [Name/nom, phone # / N° de téléphone, email / adresse courriel] | |
| Electrical / électricité | [Name/nom, phone # / N° de téléphone, email / adresse courriel] | |
|  |  | |
| Contact for pre-tender site visit / Personne-ressource pour les visites du chantier durant la période de l’appel d’offres : | | |
| [Name / nom, phone number / numéro de téléphone, email / adresse courriel] | | |

SPEC NOTE: This document should only be used for projects issued by the Province of New Brunswick Department of Transportation and Infrastructure - Buildings Division.

SPEC NOTE: Items in brackets [ ] require editing. Delete brackets in final version

SPEC NOTE: These tender documents contain alternative choices and blank spaces to be filled in by the Consultant for each project. Spec Notes are for information purposes to complete the documents and are to be deleted from the specification prior to Tendering.

SPEC NOTE: For DTI (DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE – BUILDINGS DIVISION) in house projects; edit contacts. Only include disciplines applicable to project. Provide contact Information for each (name, telephone number, email).

SPEC NOTE: For projects done by consultants, replace “Department of Transportation and Infrastructure, Buildings Division” with Prime Consultant Company name, coordinates and contact person, including phone number and email.