



## **Process for Assessment of Credentials**

Thank you for your interest in becoming a certified journeyman in the Province of New Brunswick, Canada.

To be granted the privilege of challenging the certification examination in this province, you must prove the required time in the trade and coverage of the practical skills for the trade in which you are applying as laid out in the *General Regulation 97-125* under the *Apprenticeship and Occupational Certification Act*. If you need more information or wish to have a copy of our *Act*, please go to the following link:  
<http://www.gnb.ca/0062/regs/a-9-1reg.htm>

In addition, you must meet the following criteria:

<b>Recognition of Foreign Credentials</b>	<b>Recognition of Temporary Foreign Workers</b>
Be a resident of New Brunswick *, or	Possess a current work visa issued by Canadian Immigration Commission,
Be working in New Brunswick, or	Have proof of a job opportunity in New Brunswick
Have proof of a job opportunity in New Brunswick	Provide copy of your work permit issued by CIC
Possess a current work or student visa, or	Provide copy of any certification you may hold
Be nominated in the NB Provincial Nominee Program **	
<b>* This means that the candidate has Landed Immigrant Status or is a Canadian Citizen.</b>	
<b>** To find out more about the NB Provincial Nominee Program, go to <a href="http://www.gnb.ca/immigration">www.gnb.ca/immigration</a></b>	
Or visit the Citizenship and Immigration Canada website at: <a href="http://www.cic.gc.ca/">http://www.cic.gc.ca/</a>	

*Note that all examinations are available in either of Canada's two official languages (English and French).*

In order to properly assess your trade experience, you must have the following forms completed in full and signed accordingly:

- Certificate of Qualification Application
- Employer Confirmation Form
- Reader/Translator/Interpreter Form (if required)
- Affidavit/Statutory Declaration (if necessary)
- Consent to Disclose Information Form

Enclose any documentation that may be relevant to your NB application

**Note: You must specify in your request the occupation you are interested in so we can forward you the Scope of that occupation along with the above mentioned forms.**

All documentation sent to support your request for certification must be officially translated in either of Canada's two official languages (English and French).

To request the forms or to obtain further information you can contact us either by:

Mail:	NB Department of Post –Secondary Education, Training and Labour Apprenticeship and Certification Att: Credential Evaluator 470 York Street, Fredericton, NB E3B 5H1
Email:	<a href="mailto:Aoc-acp@gnb.ca">Aoc-acp@gnb.ca</a>
Toll free #	1-877-453-3030
Website:	Or visit our website at <a href="http://www.gnb.ca/Post-Secondary">http://www.gnb.ca/Post-Secondary</a>

Once we have received all the required information, your credentials will be assessed to determine if they are equivalent to New Brunswick's standards. You will be advised of the result of the assessment within 10 working days of receipt of documentation in Central Office.