

Title: **Tasks, Activities and Functions of a Designated Occupation**

Category: Voluntary
Occupation: Personal Support Worker
Board Order Number: V188.1
Board Order Date: February 27, 2019
Effective Date: February 27, 2019

SCOPE OF THE OCCUPATION

1. Providing individual services, personal care and a safe environment:
 - assistance with household management, nutrition and meal preparation
 - assistance with mobility
 - assistance with rehabilitation when recovering from fracture/surgery or illness
 - assistance with routine tasks of daily living
 - assist client in maintaining and developing interpersonal and social skills
 - assistance with personal hygiene
 - assistance with medication
 - assistance in monitoring behaviours or activities that affect the safety, security and well-being of clients and caregivers
 - non-violent interventions for behaviour management
 - assistance with first-aid and CPR procedures
 - referral of client to health or social service professionals as needed

2. Attending to specific needs of clients with a variety of health conditions and/or disabilities
 - assistance with personal hygiene
 - assistance with medication
 - assistance with additional equipment or therapies to maintain health (i.e. oxygen use)
 - non-violent interventions for behaviour management
 - assist client with impairments (visual, speech, auditory, mobility, etc.)
 - assist clients with dementia related issues
 - assist clients with addictions
 - referral of client to health or social service professionals as needed

3. Participating in the development and implementation of individualized service plans in collaboration with various health and social service professionals

4. Performance of administrative duties:
 - Assist client with completion of personal documents

- complete reports related to client's care plan
- complete incident reports for any health-related situations, behavioural issues and relevant incidents
- work with pharmacy and/or physicians regarding changes in medications as needed
- Interact with family members and relevant acquaintances of clients as needed



Chair
Apprenticeship and Occupational Certification Board