

# APPRENTICESHIP AND OCCUPATIONAL CERTIFICATION

## Board Order

*This is an order of the New Brunswick Apprenticeship and Occupational Certification Board made pursuant to section 13 of the Apprenticeship and Occupational Certification Act.*

**Title:** Tasks, Activities and Functions of a Designated Occupation

**Category:** Voluntary

**Occupation:** Switchboard Operator

**Board Order Number:** V035.1

**Board Order Date:** January 17, 2013

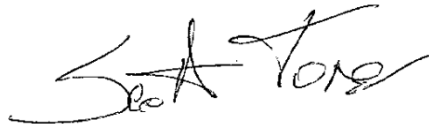
**Effective Date:** December 1, 2013

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### SCOPE OF THE OCCUPATION

The switchboard operator occupation includes

- (a) the directing of plant and equipment loading, in conjunction with the Energy Control Centre, while maintaining frequency and voltage within acceptable limits;
- (b) the collecting and recording of all area or station operating data for evaluation and record purposes;
- (c) the ensuring of the safe and efficient operation at the H.V.D.C. (high voltage direct current) stations and associated terminals;
- (d) the coordinating, isolating and issuing of work permits and hold-offs;
- (e) the maintaining of good housekeeping practices;
- (f) the performing of plant operating inspections;
- (g) the operating of remote plants manually;
- (h) the reporting of abnormal conditions affecting system, station or associated facilities;
- (i) the directing of activities and assisting in the training of subordinate operators; and
- (j) the monitoring and reporting of occurrences relating to site security, fires and environmental violations.



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Chair  
Apprenticeship and Occupational Certification Board