

October 19th, 2017

Chief Gilles Lee
Edmundston Police Force
15 Church Street, Suite 101
Edmundston, NB E3V 1J3

RE: 2016 Edmundston Police Force Annual Quality Assurance Review Report

Dear Chief Lee:

The Policing Standards and Contract Management (PSCM) team would like to express our appreciation for your participation in the 2016 Quality Assurance (QA) program. Chief your QA program is a leader in the province yet strives for improvement. Your team's reviews are thorough, detailed and complete and regularly meet timelines. The action plan initially developed and adopted by EPF has become a mainstay in the province.

Pursuant to paragraph 1.1(2) (c) of the New Brunswick *Police Act*, the Minister may establish a system of inspection and review of police forces and historically the Department of Justice and Public Safety (JPS) conducted police force audits. In 2015, PSCM launched a modernized QA program with the goal of customizing the process to meet the needs of each police force by identifying provincial policing priorities in September of every year and introducing a fall risking exercise with each municipal force. The fall risking exercise, conducted in partnership with our branch, identifies specific areas of actual or potential risk that could impact service delivery. All risked-in activities are assigned to selected employees by the Chief of Police in early January with an eight week window to complete the review. All recommendations made by the reviewers are considered by the Chief of Police who subsequently forwards results, recommendations and documentation to PSCM.

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The EPF fall risking held October 26th, 2016 in Edmundston involved a large group of people from a variety of sections within EPF. We were pleased to see the level of engagement by your staff who always make the PSCM team feel very welcome. We were given an opportunity to meet some of your staff while learning more about EPF and the area you police. The PSCM team encourages EPF to invite a similar variety of staff to the 2017 fall risking exercise. The three provincial priorities: Memorandums of Understanding (MOUs), Road Safety and Operational Records Management were discussed during the risking exercise and EPF risked in all three provincial priorities. In addition, EPF identified the following force specific risk areas for examination:

- 4RE WatchGuard
- New police officers (new hires)

The two EPF specific risk areas required the creation of a new review guide/matrix that your agency completed and which were well done. Your staff should be commended for this work and these are guides that the PSCM team could incorporate into the larger inventory of review guides, with your permission.

Recommendations resulted from the examination of all risk areas and all recommendations were documented in a detailed action plan. Follow-up on the status of the action plan will be tracked by PSCM.

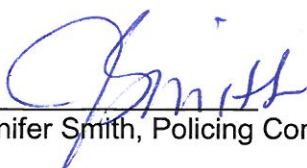
In February 2017, the New Brunswick Association of Chiefs of Police decided to add sexual crimes as an additional risk activity for every New Brunswick police agency. The scope of the review was to review occurrences of sexual crimes reported to police from 2010 to 2014 with a focus on all occurrences with a file disposition of unfounded and a sampling of all remaining occurrences. Deputy Chief Madore completed a thorough review resulting in a significantly reduced rate of unfounded files. Deputy Chief Madore's findings were accurate and on par with the PSCM review team's findings provincially, recognizing that compassionate, timely and professionally delivered services to victims of sex crimes can be improved.

In the spring of 2017 we conducted a complete review of all risk activities submitted by your agency. Every municipal agency is assigned a weighted average in key areas of performance and while EPF's is slightly higher than last year, in part due to the fact EPF did not have an on-site visit last year, the score is still above average and therefore an on-site visit was not conducted by the PSCM team for a second year in a row.

Chief Gilles Lee
October 19, 2017
Page 3

We would like to thank the entire EPF team that participated in this year's risking exercise and subsequent examination of risk activities. We look forward to working with you at the fall risking of 2017.

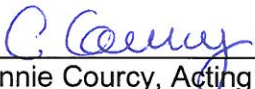
Yours truly,



Jennifer Smith, Policing Consultant



Rick Votour, Policing Consultant



Connie Courcy, Acting Director

c.c.: Marc Michaud, Chief Administrative Officer, City of Edmundston
Rick Votour, Policing Consultant, Policing Standards and Contract Management